



Maeda Gakuen

Safeguarding and Welfare Requirements: Smoking Policy

Policy statement

We comply with health and safety regulations and the Safeguarding and Welfare Requirements of the Early Years Foundation Stage in making our setting a no-smoking environment - both indoors and outdoors.

Procedures

- ♣ All staff, parents and volunteers are made aware of our No-smoking Policy.
- ♣ We display no-smoking signs.
- ♣ Staff do not smoke during working hours, unless on a break and off the premises.
- ♣ Staff who smoke during their break make every effort to reduce the effect of the odour and lingering effects of passive smoking for children and colleagues. Staff must wear alternative clothing whilst smoking and return to work in smoke free uniform.
- ♣ Staff should wash their hands thoroughly after smoking and before returning to the work environment.

This policy was revised in August 2017 by Nikita Phadnavis (Manager) of Maeda Gakuen Yochien.