



Maeda Gakuen

Safeguarding & Welfare: Suitable People – Student Placements

Policy statement

Maeda Gakuen Yochien recognises that qualifications and training make an important contribution to the quality of the care and education provided by Early Years practitioners. As part of our commitment to quality, we offer placements to students undertaking Early Years qualifications and training. We also offer placements for school pupils on work experience. We aim to provide students with positive experiences that contribute to the successful completion of their studies and that provide examples of quality practice in early years care and education.

Procedures

- ♣ We require students to meet the 'suitable people' requirements of Ofsted and have DBS checks. This may be done by the providing College.
- ♣ We require students in our setting to have a sufficient understanding and use of English/Japanese to contribute to the well-being of children in our care.
- ♣ We require schools, placing students under the age of 17 years, to vouch for their good character.
- ♣ We supervise students under the age of 17 years at all times and do not allow them to have unsupervised access to children.
- ♣ Students who are placed in our setting on a short term basis are not counted in our staffing ratios.
- ♣ Trainee staff employed by the setting and students over the age of 17 may be included in the ratios if they are deemed competent and responsible. However they will not be expected to work unsupervised.
- ♣ We have employers' liability insurance and public liability insurance, which covers both trainees and voluntary helpers.
- ♣ We require students to keep to our confidentiality policy.
- ♣ We co-operate with students' tutors in order to help them to fulfil the requirements of their course.
- ♣ We provide students, at the first session of their placement, with a short induction on how our setting is managed, how our sessions are organised and relevant policies and procedures.
- ♣ We communicate a positive message to students about the value of qualifications and training.
- ♣ We ensure that trainees and students placed with us are engaged in recognised early years training, which provides the necessary background understanding of children's development and activities.

This policy was revised in August 2017 by Nikita Phadnavis (Manager) of Maeda Gakuen Yochien.